

APTA Recommendation

Recommendation	DDOT Response on Needed Actions for Close Out	Due Date (Bold are Completed)
R-001 - Work-a-round be allowed	1. DDOT and DCFEMS develop joint agreement specifying conditions for implementing workarounds	9/1/2015 (CLOSED)
R-002 - Make hiring a qualified streetcar DDOT Chief Safety Officer a priority	1. DDOT hires qualified CSSO	6/24/2015 (CLOSED)
R-003 - Make hiring a technically qualified project staff a priority	1. DDOT hires qualified project / launch manager	6/24/2015 (CLOSED)
R-004 - Repair rail breaks.	1. DDOT repairs mainline rail breaks 2. DDOT Develops repair plan and schedule for yard rail break	7/15/2015 (CLOSED)
R-005 - Perform necessary work on all six streetcars to achieve a state of good repair suitable for revenue service	1. RDMT performs work to bring entire fleet of streetcars into state of good repair 2. RDMT orders additional spare parts and establish reliable spare parts supply chains	8/30/2015
R-006 - Investigate why streetcar doors scrape; provide solution(s) to eliminate scraping	1. DDOT designs and implement vehicle modifications 2. DDOT designs and implement platform modifications (if necessary) 3. DDOT performs system integration and ADA tests	9/10/2015
R-007 - Install adequate markers for station berthing, fouling points, and other operational requirements	1. DDOT design and implement station berthing marker modifications 2. DDOT design and implement fouling point marker modifications	9/10/2015
R-008 - Ensure that all onboard streetcar radios are working	1. DDOT repairs all on-board radios 2. RDMT ensures radio testing is part of daily pre-trip inspection procedure 3. RDMT develops radio maintenance SOP	8/26/15 (CLOSED)
R-009 - Conduct lighting review on platforms to ensure adequacy	1. DDOT conducts corridor-wide lighting study 2. If necessary, DDOT implements any necessary mitigations/modifications to ensure compliance	7/15/2015 (CLOSED)
R-010 - Complete a safety assessment	1. DDOT conducts supplemental safety assessment via review of existing Hazard Analyses (HA) and alignment survey 2. DDOT develops Operational Hazard Analysis assessments and programs work to implement recommended mitigations	8/31/2015
R-011 - Contract with an independent party to ensure ADA compliance	1. EOM Office of Disability Rights (ODR) and DDOT's ADA coordinator to perform corridor-wide ADA evaluation 2. DDOT implement revenue critical recommendations/findings 3. DDOT program non-revenue critical recommendations/findings for future implementation	7/15/2015 (CLOSED)
R-012 - Provide additional training for all maintenance staff ensuring it is relevant to rolling stock and infrastructure in use	1. RDMT develop plan and schedule for supplemental maintenance training 2. DDOT performs OMC audit to evaluate maintenance staff competency and identify additional training needs	9/10/2015
R-013 - Develop a pre-revenue operations plan	1. DDOT develops supplemental Pre-Revenue Operations Plan (PROP) 2. DDOT submits revised PROP to SSO	6/24/2015 (CLOSED)
R-014 - Resolve insulated joint (IJ) and switch heater issues	1. Dean/Facc designs and implement Western Turn-a-round Insulated Joint and Train communication system 2. DDOT develops prioritization strategy and plan for installing switch heaters at critical locations	9/10/2015
R-015 - Resolve Safety & Security Certification Verification Report (SSCVR) and the FTA SSRR Open Items	1. DDOT develops consolidated SSCVR exception/Open Item list and track items to closure 2. DDOT continues tracking SSRR items on FTA-provided tracking matrix to closure (NOTE that FTA issues final disposition on all SSRR recommendations)	(SSCVR completion due immediately following PRO)
R-016 - Develop a master tracking matrix including a schedule, dates, and persons responsible	1. DDOT develops revised master tracking matrix and CPM schedule	7/1/2015 (CLOSED)
R-017 - Review O&M procedures and documents to improve and eliminate inconsistencies and incompleteness	1. DDOT reviews and revise all SOPs issued to-date 2. DDOT submits revised SOPs to SSO	9/10/2015 (Closed)
R-018 - Develop estimated revenue operating day schedule	1. Produce final Operating Timetable	7/1/2015 (CLOSED)

ADA - Americans with Disabilities Act

CPM - Contract Management Plan

CSSO - Chief Safety & Security Officer

DDOT - District Department of Transportation

SOP - Standard Operating Procedures

SSCVR - Safety and Security Certification Verification Report

SSOO - State Safety Oversight Office

SSRR - System Safety Readiness Review

Updated as of 11/05/2015